



Nagaland Board of School Education Kohima

NOTIFICATION NO. 64/2019
Dated Kohima, the 19th December 2019

CALENDAR FOR THE ACADEMIC YEAR 2020 (SECONDARY LEVEL)

The academic calendar for 2020 is hereby notified to all registered schools under NBSE for strict compliance:

January 2020	:	Reopening of schools for admission. All admission to be completed. Regular classes to resume in the hot region
February 2020	:	1. Regular classes to resume 2. Financial Literacy Training for schools opting the course 3. Meeting with All Centre Superintendents of HSLC Examination 2020 4. Meeting/Training/Workshop/Seminar 5. Internal/practical marklist and grades for HSLC 2020 should be mailed to nbse10int@gmail.com
March 2020	:	Meeting with the Headmaster/Headmistress (Govt. & Private) recently upgraded to open Class IX & X from 2020 and fresh appointees as heads (<i>those holding the post as Headmaster/Headmistress for the first time</i>).
10 –13 March 2020	:	COLLECTION OF: 1. Form No. 14 and Form No. 16 (Pre-printed) 2. Form nos.3 & 15 (can be downloaded from NBSE website) (Form No. 6 (a,b,c) to be generated using NBSE offline software) and Class IX Certificates of Qualification 2019. The forms/Certificates are to be collected from the Board's Office.
7 – 14 April 2020	:	SUBMISSION OF: 1. Particulars of students of Class VIII as on 1-4-2020 by all NBSE registered institutions and Middle Schools (both Govt. & Private) registered with the Directorate of School Education, Nagaland. Form no.8 should be mailed to the address-nbseform8@gmail.com. 2. Form No. 13 (Particulars of students of Class IX as on 1-4-2020) should be mailed to the address – nbsef13@gmail.com by registered schools. 3. Particulars of students of Class X as on 1-4-2020 (Hard copy of Form No. 16, pre-printed) by registered schools. (For migrating students and change of school, Form can be downloaded from NBSE website and it should be supported by photocopy of Class IX Certificate of Qualification). 4. Form no. 6 (a, b & c) signed hard copy to be submitted by registered high schools. 5. Annual registration fee by registered schools 6. Payment of Class VIII registration fee, fees for migrating students of Class IX & X and fees for Financial Literacy course of Class IX & X 7. Particulars of Class IX & X students opting for Financial Literacy 8. Details of School Managing Committee ● Payment of fees should be done during the period specified only – Not before or after ● Submission after due date and additional submission of particulars will not be accepted ● Specific dates for submission will be intimated to the Institutions along with the forms
May/June 2020	:	Conduct of HSLC Compartmental Examination
5 June 2020	:	Observance of World Environment Day (Report to be sent forthwith through mail)
8 - 19 June 2020	:	CONDUCT OF MID TERM EXAMINATION
20 June - 13 July 2020	:	Summer Vacation for schools located in the hilly/cooler region of the state

9 - 31 July 2020	:	Summer Vacation for schools located in the hot and plain areas of the state
3 – 7 August 2020	:	SUBMISSION OF:
	1.	Progress Reports (Form no. 34), question papers of Mid-term Examination of Class VIII
	2.	Progress Reports (form no.15) and question papers of Mid-term Examination of Class – IX & X by registered schools
	3.	Form no. 14 - Examination fee of Class IX Final examination by registered schools/Centre schools
	4.	Form no. 3 by registered schools (Govt. & Private)
	5.	Academic report/Question paper observation report by all registered schools compulsorily
	6.	Form No. 10 – Particulars of Transferred students (Can be downloaded from NBSE website)
July/August 2020	:	COLLECTION OF:
	1.	Registration Cards of Class VIII
	:	Training/Workshop/Seminar
5 September 2020	:	Teachers' Day Celebration (Report to be sent forthwith through mail)
21 September 2020	:	Last date of receiving applications from schools for upgradation, recognition and introduction of sixth subjects for the next academic session. For more information, refer 'General Rules'
14 – 17 September 2020	:	COLLECTION OF:
	1.	Forms for all categories of candidates for HSLC Examination 2021 by registered schools/centre schools. The forms are to be collected from the designated school. (Specific dates for submission will be intimated to the Institutions along with the forms)
	2.	Form No. 7 (can be downloaded from NBSE website)
October 2020	:	Conduct of English Listening & Speaking Test (Class IX & X)
	:	Swachhta Hi Sewa Campaign (Report to be sent through mail)
12 – 17 October 2020	:	SUBMISSION OF:
	:	Forms and other relevant documents in connection with HSLC Examination 2021 for all categories of candidates by registered schools/ centre schools. Dates for submission of internal marks and grades will be informed later.
27 October 2020	:	Last date for receipt of HSLC Examination 2021 application form with late fine of ` 500/- per candidate
11 November 2020	:	Observance of National Education Day (Report to be sent forthwith through mail)
14 November 2020	:	Observance of Children's Day (Report to be sent forthwith through mail)
November 2020	:	COLLECTION OF:
	:	Confidential Packets/materials of Class – VIII & IX Final Examinations 2020 and relevant forms from the designated schools/Board
20 Nov. - 6 Dec. 2020	:	Class – VIII & IX Final Examinations 2020
1 December 2020	:	Observance of World AIDS Day (Report to be sent forthwith through mail)
7 – 15 December 2020	:	Conduct of model test for HSLC candidates by registered schools
16 December 2020	:	LAST DATE FOR SUBMISSION OF:
	1.	Results of Class-IX should be mailed to nbseresult9@gmail.com for approval.
	2.	Annual Report of School Managing Committee to be mailed to nbsenag@gmail.com
	3.	Academic report to be mailed to nbsenag@gmail.com
	4.	Form No. 7- Assessment report on the activities conducted given in the 'Life Skills' textbook to be mailed to nbseforms@gmail.com
December/January(2021)	:	SUBMISSION OF:

1. Results of Class VIII should be mailed to nbseresult8@gmail.com for approval.
2. Class VIII & IX Question papers and valued answer scripts (valued answer scripts must be kept for six months by the school)

February/March 2021

: HSLC Examination 2021

Sd/- Asano Sekhose
Chairman

IMPORTANT :

1. **All Schools must have email address.**
2. **Schools should visit the Board's website for getting important notifications issued by the Board.**
3. **Schools are advised not to wait for the LAST day for collection or submission.**
4. **Schools should carefully check the dates mentioned here or any dates specified separately for any collection or submission of forms.**
5. **The penalty for failure to submit forms and fees on the specified dates is a fine of ` 30,000/-**
6. **All General holidays indicated in the State Govt. Calendar are to be observed as State/National holidays compulsorily.**
7. **The 1st and 3rd Saturdays of the month are to be utilized for tests/co-curricular activities/Life skills/social works etc.**
8. **Schools should also organize activities/programmes related to HIV/AIDs to sensitize the students**
9. **Cleanliness drive in the schools should be carried out on regular basis.**
10. **Inspection/visit will be carried out by the Board's Officials at any time of the academic year.**
11. **In case of any change in the dates specified above, it shall be notified to the schools.**
12. **Schools must inform the Board in written (along with relevant documents such as appointment order & educational documents and transfer order) as and when new Headmaster/Headmistress is appointed.**
13. **All registered school should conduct coaching/preparatory classes for HSLC candidates till 15th December every year.**

NOTE :

1. *CCE Report Card must be properly entered and kept in the school office for inspection/submission as and when asked for.*
2. *Academic report/Question paper observation report: The concerned subject teacher has to write in detail the topic coverage/question paper observation of each subject. This can be **submitted online through the address: nbseforms@gmail.com***
3. *Annual report, Observance reports of Teachers' Day, Environment Day, Children's Day, World AIDS Day, National Education Day, Swachh Bharat, Swachhta Hi Sewa (the Swachhta Hi Sewa is a Pledge of the Nation to create a clean, healthy and new India which begins from 15 Sept. - 2nd Oct. every year) etc. can also be submitted online through the address nbsenag@gmail.com*
4. ***The head of the school can send a responsible teacher duly authorized by him/her for collection and submission of forms or documents. However, for collection of confidential packets, it shall be as per the rules.***
5. ***All registered schools are expected to submit the enrolment and particulars of its students to the concerned DEO.***
6. *The examination fees for Class IX Final Examination shall be paid only by the schools/centre schools to the Board.*
7. *Failed centre repeaters shall pay a forwarding fee of ` 100/- to the Centre School during submission of forms.*
8. *The rate of examination fees are: Class IX ` 450/- to be collected from each student (submit ` 350/- to the Board and retain ` 100/- by the school/centre) HSLC ` 900/-, HSLC (Compartmental)- ` 350/- per subject.*
9. *Class VIII Registration fee is ` 200/- per student for Govt. schools and ` 300/- for private schools, but for migrating student of class VIII, IX & X, it is ` 900/- per student.*
10. *For submission of Application Forms for HSLC Examination 2021, refer "Rules and Regulations for filling up of Forms" for more details.*

INFORMATION :

1. Migrating students for admission in Class-IX & X as regular students should seek prior permission from the Board. Last date for receiving of application is **31-03-2020**.
2. Refer Management of Examinations for further information.

Designated schools	: District	Name of the institution
	Dimapur	i. Govt. Higher Secondary School, Dimapur (all other areas not covered below) ii. Govt. Higher Secondary School, Chumukedima (Med, Chumu, Niuland & upto Diphupar areas)
	Kiphire	Loyola Higher Secondary School, Kiphire
	Longleng	Phom Lempong School, Longleng
	Mokokchung	Mayangnokcha Govt. Higher Secondary School, Mokokchung
	Mon	Govt. Higher Secondary School, Mon
	Peren	Govt. Higher Secondary School, Jalukie
	Phek	Govt. Higher Secondary School, Phek
	Tuensang	St. John Higher Secondary School, Tuensang
	Wokha	Don Bosco Higher Secondary School, Wokha
	Zunheboto	Govt. Higher Secondary School, Zunheboto

Mail Address of NBSE	: Email :
	nagaboard@gmail.com - for official correspondence nbseforms@gmail.com - for submission of forms nbsenag@gmail.com - for submission of different reports nbseresult8@gmail.com - for submission of Class VIII results nbseresult9@gmail.com - for submission of Class IX results nbsef13@gmail.com - for form No. 13 only nbseform6@gmail.com - for form No. 6/6D only nbseform8@gmail.com - for form No. 8 only nbse10int@gmail.com - for Class X internal/practical/grades

Website: <http://www.nbsenagaland.com>

Contact No.	Chairman	0370 2260201	Additional Secretary	0370 2260058	Controller of Examinations	0370 2260500
	Chief Coordinator IT	0370 2260245	Sr. Academic Officer	0370 2260923	Exam Branch	0370 2260947
	Reception	9436216604				

Events of National importance notified by the Government of India should be observed by all the schools registered with the Board.

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