



Nagaland Board of School Education Kohima

NOTIFICATION NO. 14 /2021

Dated Kohima, the 15th February 2021

CALENDAR FOR THE ACADEMIC YEAR 2021(SECONDARY LEVEL)

The academic calendar for 2021 is hereby notified to all registered schools under NBSE for strict compliance:

January 2021	:	Reopening of schools for admission. All admission to be completed.
February 2021	:	1. Regular classes to resume for classes VI to X 2. Financial Literacy Training for schools opting the course 3. Online Meeting with the Headmaster/Headmistress (Govt. & Private) recently upgraded to open Class IX & X from 2021 and fresh appointees as heads (<i>those holding the post as Headmaster/Headmistress for the first time</i>). 4. Meeting/Training/Workshop/Seminar
March 2021	:	Meeting with the Centre Superintendents of HSLC Examination 2021 SUBMISSION OF: Internal/practical mark list and grades using NBSE offline software for HSLC 2021. To be uploaded in the portal.
23 - 31 March 2021	:	COLLECTION OF: 1. Form No. 14 and Form No. 16 (Pre-printed) 2. Form nos.3 & 15 (can be downloaded from NBSE website) (Form No. 6 (a,b,c) to be generated using NBSE offline software) and Class IX Certificates of Qualification 2020. The forms/Certificates are to be collected from the Board's Office. Conduct of HSLC Examination 2021 SUBMISSION OF:
April 2021	:	1. Particulars of students of Class VIII as on 1-4-2021 by all NBSE registered institutions and Middle Schools (both Govt. & Private) registered with the Directorate of School Education, Nagaland. Form no.8 should be uploaded to the portal. (Complete details of the students should be given at the time of submission of form). 2. Form No. 13 (Particulars of students of Class IX as on 1-4-2021, complete details of the students should be given at the time of submission of form) should be uploaded to the portal by registered schools. 3. Particulars of students of Class X as on 1-4-2021 (Hard copy of Form No. 16, pre-printed) by registered schools. (For migrating students and change of school, Form can be downloaded from NBSE portal and it should be submitted along with photocopy of Class IX Certificate of Qualification). 4. Form no. 6 (a, b & c) to be uploaded in the portal by registered schools. 5. Annual registration fee by registered schools through the portal. 6. Payment of Class VIII registration fee, fees for migrating students of Class IX & X and fees for Financial Literacy course of Class IX & X through portal. 7. Particulars of Class IX & X students opting for Financial Literacy course 8. Details of School Managing Committee
May/June 2021	:	● Payment of fees should be done during the period specified only – Not before or after ● Submission after due date and additional submission of particulars will not be accepted ● Specific dates for submission will be intimated to the Institutions at the later date.
5 June 2021	:	Conduct of HSLC Compartmental Examination (Dates shall be announced later)
8 - 19 June 2021	:	Observance of World Environment Day (Report to be sent forthwith through mail)
21 June - 3 July 2021	:	CONDUCT OF MID TERM EXAMINATION
19 - 31 July 2021	:	Summer Vacation for schools located in the hilly/cooler region of the state
3 - 7 August 2021	:	Summer Vacation for schools located in the hot and plain areas of the state SUBMISSION OF: 1. Progress Reports (Form no. 34), question papers of Mid-term Examination of Class VIII 2. Progress Reports (form no.15) and question papers of Mid-term Examination of Class – IX & X by registered schools 3. Form no. 14 - Examination fee of Class IX Final examination by registered schools/Centre schools through portal. 4. Form no. 3 by Registered schools (Govt. & Private) 5. Academic report/Question paper observation report by all registered schools compulsorily 6. Form No. 10 – Particulars of Transferred students (Can be downloaded from NBSE website)
July/August 2021	:	COLLECTION OF: 1. Registration Cards of Class VIII 2. Training/Workshop/Seminar 3. Teachers' Day Celebration (Report to be sent forthwith through mail) 4. Last date of receiving applications from schools for upgradation, recognition and introduction of sixth subjects for the next academic session. For more information, refer 'General Rules' COLLECTION OF: 1. Form No. 7 (can be downloaded from NBSE website) 2. Conduct of English Listening & Speaking Test (Class IX & X) 3. Swachhta Hi Sewa Campaign (Report to be sent through mail) SUBMISSION OF: Online submission of Application Form for HSLC Examination 2022 for all categories of candidates by the students. (Specific date and other details will be notified at a later date) Submission of Application Form and other relevant documents in connection with HSLC Examination 2022 for all categories to be verified by the institutions through portal.
5 September 2021	:	Observance of National Education Day (Report to be sent forthwith through mail)
30 September 2021	:	Observance of Children's Day (Report to be sent forthwith through mail)
14 – 17 September 2021	:	Last date for receipt of HSLC Examination 2022 application form with late fine of ₹ 500/- per candidate
October 2021	:	COLLECTION OF: Confidential Packets/materials of Class – VIII & IX Final Examinations 2021 and relevant forms (details to be notified later) Class – VIII & IX Final Examinations 2021 (dates to be notified later) Observance of World AIDS Day (Report to be sent forthwith through mail) Conduct of model test for HSLC candidates by registered schools LAST DATE FOR SUBMISSION OF: 1. Results of Class-IX should be uploaded to the portal for approval. 2. Annual Report of School Managing Committee to be mailed to nbsenag@gmail.com 3. Academic report to be mailed to nbsenag@gmail.com 4. Form No. 7 - Assessment report on the activities conducted given in the 'Life Skills' textbook to be mailed to nbsenag@gmail.com 5. Results of Class VIII should be uploaded to the portal for approval. 6. Class VIII & IX Question papers and valued answer scripts by speed post (valued answer scripts must be kept for six months by the school)
5 – 10 November 2021	:	HSLC Examination 2022
11 November 2021	:	
14 November 2021	:	
15 November 2021	:	
November 2021	:	
December 2021	:	
1 December 2021	:	
7 – 15 December 2021	:	
18 December 2021	:	
February/March 2022	:	

Sd/- Asano Sekhose
Chairman

IMPORTANT

1. **All Schools must have email address.**
2. **Schools should visit the Board's website/portal for getting important notifications issued by the Board.**
3. **Schools are advised not to wait for the LAST day for collection or submission.**
4. **Schools should carefully check the dates mentioned here or any dates specified separately for any collection or submission of forms.**
5. **The penalty for failure to submit forms and fees on the specified dates is a fine of ₹ 30,000/-**
6. **All General holidays indicated in the State Govt. Calendar are to be observed as State/National holidays compulsorily.**
7. **The 1st and 3rd Saturdays of the month are to be utilized for tests/co-curricular activities/Life skills/social works etc.**
8. **Schools should also organize activities/programmes related to HIV/AIDS to sensitize the students**
9. **Cleanliness drive in the schools should be carried out on regular basis.**
10. **Inspection/visit will be carried out by the Board's Officials at any time of the academic year.**
11. **In case of any change in the dates specified above, it shall be notified to the schools.**
12. **Schools must inform the Board in written (along with relevant documents such as appointment order & educational documents and transfer order) as and when new Headmaster/Headmistress is appointed.**
13. **All registered school should conduct remedial teaching/preparatory classes for HSLC candidates till 15th December every year.**

NOTE :

1. **CCE Report Card must be properly entered and kept in the school office for inspection/submission as and when asked for.**
2. **Academic report/Question paper observation report: The concerned subject teacher has to write in detail the topic coverage/question paper observation of each subject. This can be submitted online through the address: nbsenag@gmail.com**
3. **Annual report, Observance reports of Teachers' Day, Environment Day, Children's Day, World AIDS Day, National Education Day, Swach Bharat, Swachhta Hi Sewa (the Swachhta Hi Sewa is a Pledge of the Nation to create a clean, healthy and new India which begins from 15 Sept. - 2nd Oct. every year) etc. can also be submitted online through the address nbsenag@gmail.com**
4. **The head of the school can send a responsible teacher duly authorized by him/her for collection and submission of forms or documents. However, for collection of confidential packets, it shall be as per the rules.**
5. **All registered schools are expected to submit the enrolment and particulars of its students to the concerned DEO.**
6. **The examination fees for Class IX Final Examination shall be paid only by the schools/centre schools to the Board.**
7. **Failed centre repeaters shall pay a forwarding fee of ₹ 100/- to the Centre School during submission of forms.**
8. **The rate of examination fees are: Class IX ₹ 450/- to be collected from each student (submit ₹ 350/- to the Board and retain ₹ 100/- by the school/centre) HSLC ₹ 900/-, HSLC (Compartmental)- ₹ 350/- per subject.**
9. **Class VIII Registration fee & Certificate of Completion of Elementary Education is ₹ 300/- per student for Govt. schools and ₹ 400/- for Private schools, but for migrating student of Class VIII, IX & X, it is ₹ 900/- per student.**
10. **For submission of Application Forms for HSLC Examination 2022, refer "Rules and Regulations for filling up of Forms" for more details.**

INFORMATION:

1. Migrating students for admission in Class-IX & X as regular students should seek prior permission from the Board. Last date for receiving of application is 31-03-2021.
2. Refer Management of Examinations for further information.

Designated schools

<p>Dimapur</p> <p>Kiphire</p> <p>Longleng</p> <p>Mokokchung</p> <p>Mon</p> <p>Noklak</p> <p>Peren</p> <p>Phek</p> <p>Tuensang</p> <p>Wokha</p> <p>Zunheboto</p>	<p>Name of the institution</p> <p>i. Govt. Higher Secondary School, Dimapur (all other areas not covered below)</p> <p>ii. Govt. Higher Secondary School, Chumukedima (Med, Chumu, Niuland & upto Diphupar areas)</p> <p>Loyola Higher Secondary School, Kiphire</p> <p>Phom Lempong School, Longleng</p> <p>Mayangnokcha Govt. Higher Secondary School, Mokokchung</p> <p>Govt. Higher Secondary School, Mon</p> <p>Govt. Higher Secondary School, Noklak</p> <p>Govt. Higher Secondary School, Jalukie</p> <p>Govt. Higher Secondary School, Phek</p> <p>St. John Higher Secondary School, Tuensang</p> <p>Don Bosco Higher Secondary School, Wokha</p> <p>Govt. Higher Secondary School, Zunheboto</p>
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Mail Address of NBSE

Email : nagaboard@gmail.com - for official correspondence **Portal : <https://www.nbsenl.edu.in>**
nbsenag@gmail.com - for submission of forms
nbsenag@gmail.com - for submission of different reports
<http://www.nbsenagaland.com>

Website						
Contact No.	Chairman	0370 2260201	Additional Secretary	0370 2260058	Controller of Examinations	0370 2260500
	Chief Coordinator IT	0370 2260245	Sr. Academic Officer	0370 2260923	Exam Branch	0370 2260947
	Reception	9436216604	Accounts Branch	8794335922		

Schools must call up the relevant branch or officer for any query

Events of National importance notified by the Government should be observed by all the schools registered with the Board.